

MARITIME SAFETY COMMITTEE
103rd session
Agenda item 1

MSC 103/1
27 November 2020
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PROVISIONAL AGENDA

**for the 103rd session of the Maritime Safety Committee,
to be held remotely¹ from Wednesday, 5 May, to Friday, 14 May 2021**

Session commences at 11 a.m. (GMT+1) on Wednesday, 5 May 2021

Opening of the session

- 1 Adoption of the agenda; report on credentials
- 2 Decisions of other IMO bodies
- 3 Consideration and adoption of amendments to mandatory instruments
- 4 Capacity-building for the implementation of new measures²
- 5 Regulatory scoping exercise for the use of Maritime Autonomous Surface Ships (MASS)²
- 6 Development of further measures to enhance the safety of ships relating to the use of fuel oil²
- 7 Goal-based new ship construction standards
- 8 Measures to improve domestic ferry safety²
- 9 Measures to enhance maritime security²
- 10 Piracy and armed robbery against ships²
- 11 Unsafe mixed migration by sea²

¹ Refer to the decisions of ALCOM/ES (ALCOM/ES/5/1) and MSC-LEG-MEPC-TCC-FAL.1/Circ.1 on *Interim guidance to facilitate remote sessions of the Committees during the COVID-19 pandemic*.

² Submissions on this agenda item are restricted to non-bulky documents (6 pages or less) commenting on documents previously submitted to MSC 102.

- 12 Formal safety assessment²
- 13 Human element, training and watchkeeping (urgent matters emanating from the seventh session of the Sub-Committee)
- 14 Navigation, communications and search and rescue³
- 15 Ship design and construction⁴
- 16 Ship systems and equipment⁵
- 17 Application of the Committee's method of work²
- 18 Work programme⁶
- 19 Election of Chair and Vice-Chair for 2021
- 20 Any other business
- 21 Consideration of the report of the Committee on its 103rd session

Notes:

1 In accordance with the *Organization and method of work of the Maritime Safety Committee and Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.5/Rev.1):

.1 documents should be received by the Secretariat as follows:⁷

³ As agreed by MSC 102, this agenda item has been included for the Committee to consider proposals concerning the dissemination of maritime safety information (MSI) and search and rescue related information over multiple GMDSS recognized mobile satellite services, in particular on how to spread the cost for dissemination of MSI and/or to eliminate the shore-to-ship charge for MSI; and draft amendments to the IAMSAR Manual, as finalized by the 27th ICAO/IMO Joint Working Group.

⁴ As agreed by MSC 102, this agenda item has been included for the Committee to consider for approval draft MSC circulars on Guidelines for fishing vessels of 24 m in length and over operating in polar waters, and Guidelines for pleasure yachts operating in polar waters; and consider the development of further polar guidelines.

⁵ As agreed by MSC 102, this agenda item has been included for the Committee to consider draft amendments to MSC.1/Circ.1318; as well as an outstanding action from SSE 7, i.e. the approval of the draft Interim guidelines on safe operation of onshore power supply (OPS) service in port for ships engaged on international voyages.

⁶ The Committee will consider the proposals for new outputs submitted to MSC 102. Proposals for further new outputs, i.e. additional to those submitted to MSC 102, should be submitted to MSC 104.

⁷ Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of MSC-MEPC.1/Circ.5/Rev.1, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than 4 pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

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- .1 documents (including information documents) containing more than six pages of text (bulky documents⁸), by **2 February 2021 (13-week deadline)**;
 - .2 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **2 March 2021 (9-week deadline)**; and
 - .3 documents (four pages or less) commenting on those referred to in sub-paragraphs .1 and .2 above, as well as those commenting on documents previously submitted to MSC 102 (refer to footnote 2), by **16 March 2021 (7-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of MSC-MEPC.1/Circ.5/Rev.1;
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible and:
 - .1 all documents should include a brief summary prepared in accordance with MSC-MEPC.1/Circ.5/Rev.1;
 - .2 substantive documents should conclude with a summary of the action the Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein;
 - .3 the following word-processing format should be observed in order to standardize the presentation of documents:
 - font: Arial;
 - font size: 11;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address: info@imo.org. It should be noted that the file size limit for the IMO email system is set at 10 Mbytes. If submitters do not receive an acknowledgement receipt by the Secretariat within 5 working days, they should contact info@imo.org without delay referring to the original email.

2 MSC has recommended that the provisions of MSC-MEPC.1/Circ.5/Rev.1, which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

⁸ In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of MSC-MEPC.1/Circ.5/Rev.1 are to be applied.

3 In order to improve access to information and increase transparency, submitters of meeting documents are invited to give their consent for their documents to be released to the public prior to the meeting by checking the "opt-in box" at the top right corner of the new document template provided on IMODOCS (pre-session public release). In the absence of explicit consent, submissions will not be released to the public prior to the meeting.
