

SUB-COMMITTEE ON POLLUTION  
PREVENTION AND RESPONSE  
8th session  
Agenda item 1

PPR 8/1  
1 December 2020  
Original: ENGLISH  
Pre-session public release:

## PROVISIONAL AGENDA

**for the eighth session of the Sub-Committee to be held remotely<sup>1</sup>  
from Monday, 22 to Friday, 26 March 2021**

**(Session commences at 11.00 a.m. (GMT) on Monday, 22 March 2021)**

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Safety and pollution hazards of chemicals and preparation of consequential amendments to the IBC Code (6.3)
- 4 Review of the *2011 Guidelines for the control and management of ships' biofouling to minimize the transfer of invasive aquatic species* (resolution MEPC.207(62)) (1.21)
- 5 Reduction of the impact on the Arctic of emissions of Black Carbon from international shipping (3.3)
- 6 Development of measures to reduce risks of use and carriage of heavy fuel oil as fuel by ships in Arctic waters (6.11)
- 7 Revision of MARPOL Annex IV and associated guidelines to introduce provisions for record-keeping and measures to confirm the lifetime performance of sewage treatment plants (1.26)
- 8 Follow-up work emanating from the Action Plan to address marine plastic litter from ships (4.3)
- 9 Biennial status report and provisional agenda for PPR 9
- 10 Election of Chair and Vice-Chair for 2022
- 11 Any other business
- 12 Report to the Marine Environment Protection Committee

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<sup>1</sup> Refer to *Interim guidance to facilitate remote sessions of the Committees during the COVID-19 pandemic* (MSC-LEG-MEPC-TCC-FAL.1/Circ.1).

**Notes:**

1 In accordance with the document on *Organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.5/Rev.1):

- .1 documents should be received by the Secretariat as follows:
  - .1 documents (including information documents submitted in hard copy only) containing more than six pages of text<sup>2,3</sup> (bulky documents), by **Friday, 18 December 2020**;
  - .2 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **Friday, 15 January 2021**; and
  - .3 documents commenting on those referred to in sub-paragraphs .1 and .2 above containing four pages or less, by **Friday, 29 January 2021** (see also paragraph 6.12.5 of the Committees' Method of work);
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible, and:
  - .1 all documents should include a brief summary prepared in accordance with section 6 of the Committees' Method of work;
  - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein; and
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
  - font: Arial;
  - font size: 11;
  - justification: full;
  - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

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<sup>2</sup> Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the annex to MSC-MEPC.1/Circ.5/Rev.1, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

<sup>3</sup> As a general rule, documents, other than information documents and reports of committees and subsidiary bodies, working, drafting, correspondence and other reporting groups and the Secretariat, should not contain more than 50 pages. In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of the annex to MSC-MEPC.1/Circ.5/Rev.1 are to be applied.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address [ppr@imo.org](mailto:ppr@imo.org). It should be noted that the file size limit for the IMO email system is set at 10 Mbytes. If submitters do not receive an acknowledgement receipt by the Secretariat within 5 working days, they should contact the Secretary of the Sub-Committee<sup>4</sup> without delay.

2 The Committees' Method of work, inter alia, provides that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Member States or international organizations.

3 In order to improve access to information and increase transparency, submitters of meeting documents are invited to give their consent for their documents to be released to the public prior to the meeting by checking the "opt-in box" at the top right corner of the new document template provided on IMODOCS (pre-session public release). In the absence of explicit consent, submissions will not be released to the public prior to the meeting.

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<sup>4</sup> Mr Loukas Kontogiannis at [lkontogi@imo.org](mailto:lkontogi@imo.org).