

MARITIME SAFETY COMMITTEE
100th session
Agenda item 1

MSC 100/1
4 June 2018
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PROVISIONAL AGENDA

**for the one hundredth session of the Maritime Safety Committee to be held
from Monday, 3 to Friday, 7 December 2018
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

Session commences at 9.30 a.m. on Monday, 3 December 2018

Opening of the session

- 1 Adoption of the agenda; report on credentials
- 2 Decisions of other IMO bodies
- 3 Consideration and adoption of amendments to mandatory instruments
- 4 Measures to enhance maritime security
- 5 Regulatory scoping exercise for the use of Maritime Autonomous Surface Ships (MASS)
- 6 Goal-based new ship construction standards
- 7 Safety measures for non-SOLAS ships operating in polar waters
- 8 Pollution prevention and response (matters emanating from the fifth session of the Sub-Committee)
- 9 Ship systems and equipment (report of the fifth session of the Sub-Committee)
- 10 Human element, training and watchkeeping (report of the fifth session of the Sub-Committee)
- 11 Carriage of cargoes and containers (urgent matters emanating from the fifth session of the Sub-Committee)
- 12 Implementation of IMO instruments (urgent matters emanating from the fifth session of the Sub-Committee)
- 13 Capacity-building for the implementation of new measures

- 14 Piracy and armed robbery against ships
- 15 Unsafe mixed migration by sea
- 16 Application of the Committee's method of work
- 17 Work programme
- 18 Election of Chair and Vice-Chair for 2019
- 19 Any other business
- 20 Consideration of the report of the Committee on its one hundredth session

Notes:

1 In accordance with the *Organization and method of work of the Maritime Safety Committee and Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.5/Rev.1):

- .1 documents should be received by the Secretariat as follows:¹
 - .1 documents containing proposals for new outputs, by **31 August 2018 (13-week deadline)**;
 - .2 documents (including information documents) containing more than six pages of text (bulky documents²), by **31 August 2018 (13-week deadline)**;
 - .3 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **28 September 2018 (nine-week deadline)**; and
 - .4 documents (four pages or less) commenting on those referred to in subparagraphs .1 to .3 above, by **12 October 2018 (seven-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of MSC-MEPC.1/Circ.5/Rev.1;
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible and:
 - .1 all documents should include a brief summary prepared in accordance with MSC-MEPC.1/Circ.5/Rev.1;

¹ Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of MSC-MEPC.1/Circ.5/Rev.1, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

² In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of MSC-MEPC.1/Circ.5/Rev.1 are to be applied.

- .2 substantive documents should conclude with a summary of the action the Committee is invited to take; and
- .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
 - font: Arial;
 - font size: 11;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address: info@imo.org. It should be noted that the file size limit for the IMO email system is set at 10 Mbytes. If submitters do not receive an acknowledgement receipt by the Secretariat within five working days, they should contact info@imo.org without delay referring to the original email.

2 MSC has recommended that the provisions of MSC-MEPC.1/Circ.5/Rev.1, which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.
