

MARINE ENVIRONMENT PROTECTION  
COMMITTEE  
77th session  
Agenda item 1

MEPC 77/1  
5 July 2021  
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## PROVISIONAL AGENDA

**for the seventy-seventh session of the Marine Environment Protection Committee  
to be held remotely<sup>1</sup> from Monday, 22 November, to Friday, 26 November 2021**

**Session commences at 11 a.m. (UTC) on Monday, 22 November 2021**

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other bodies
- 3 Identification and protection of Special Areas, ECAs and PSSAs
- 4 Harmful aquatic organisms in ballast water
- 5 Air pollution prevention
- 6 Energy efficiency of ships
- 7 Reduction of GHG emissions from ships
- 8 Follow-up work emanating from the Action Plan to address marine plastic litter from ships
- 9 Pollution prevention and response
- 10 Reports of other sub-committees
- 11 Work programme of the Committee and subsidiary bodies
- 12 Application of the Committees' method of work
- 13 Election of the Chair and Vice-Chair
- 14 Any other business
- 15 Consideration of the report of the Committee

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<sup>1</sup>. Refer to the decisions of ALCOM/ES (ALCOM/ES/5/1) and MSC-LEG-MEPC-TCC-FAL.1/Circ.1 on *Interim guidance to facilitate remote sessions of the Committees during the COVID-19 pandemic*.

## Notes

1 In accordance with the *Organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.5/Rev.2)<sup>2</sup>:

- .1 documents should be received by the Secretariat as follows:<sup>3</sup>
  - .1 documents containing proposals for new outputs, by **Friday, 20 August 2021 (13-week deadline)**;
  - .2 documents (including information documents) containing more than six pages of text (bulky documents<sup>4</sup>), by **Friday, 20 August 2021 (13-week deadline)**;
  - .3 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **Friday, 17 September 2021 (nine-week deadline)**; and
  - .4 documents (four pages or fewer) commenting on those referred to in sub-paragraphs .1 to .3 above or on documents previously submitted to MEPC 74, MEPC 75 or MEPC 76 and whose consideration had been deferred to MEPC 77, by **Friday, 1 October 2021 (seven-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of the Committees' Method of Work;
- .2 for reasons of economy, documents should be submitted in single spacing, and be as concise as possible, and:
  - .1 all documents should include a brief summary prepared in accordance with the Committees' Method of Work;
  - .2 substantive documents should conclude with a summary of the action that the Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein;

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<sup>2</sup> MEPC 76 encouraged Member States and international organizations to take into account the heavy workload of the Committee when considering submitting new documents to MEPC 77.

<sup>3</sup> Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the Committees' Method of Work, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

<sup>4</sup> In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of the Committees' Method of Work are to be applied.

.3 the following word processing format should be observed in order to standardize the presentation of documents:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address [info@imo.org](mailto:info@imo.org). It should be noted that the file size limit for the IMO email system is set at 10 Mbytes. If submitters do not receive an acknowledgement receipt by the Secretariat within five working days, they should contact [info@imo.org](mailto:info@imo.org) without delay, referring to the original email.

2 The Committees' Method of Work, inter alia, requests the Secretariat to strictly apply the rules concerning the submission of documents and not to accept late submissions from Governments or delegations.

3 In order to improve access to information and increase transparency, submitters of meeting documents are invited to give their consent for their documents to be released to the public prior to the meeting by checking the "opt-in box" at the top right corner of the new document template provided on IMODOCS (pre-session public release). In the absence of explicit consent, submissions will not be released to the public prior to the meeting.

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