

MARITIME SAFETY COMMITTEE  
97th session  
Agenda item 1

MSC 97/1  
31 May 2016  
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## PROVISIONAL AGENDA

**for the ninety-seventh session of the Maritime Safety Committee to be held  
from Monday, 21 to Friday, 25 November 2016  
at IMO Headquarters, 4 Albert Embankment, London SE1 7SR**

**Session commences at 9.30 a.m. on Monday, 21 November 2016**

- Opening of the session
- 1 Adoption of the agenda; report on credentials
  - 2 Decisions of other IMO bodies
  - 3 Consideration and adoption of amendments to mandatory instruments
  - 4 Measures to enhance maritime security
  - 5 Goal-based new ship construction standards
  - 6 Mandatory instrument and/or provisions addressing safety standards for the carriage of more than 12 industrial personnel on board vessels engaged on international voyages
  - 7 Navigation, communications, search and rescue (report of the third session of the Sub-Committee)
  - 8 Ship systems and equipment (report of the third session of the Sub-Committee)
  - 9 Implementation of IMO instruments (report of the third session of the Sub-Committee)
  - 10 Carriage of cargoes and containers (urgent matters emanating from the third session of the Sub-Committee)
  - 11 Implementation of the STCW Convention
  - 12 Capacity building for the implementation of new measures
  - 13 Formal safety assessment

- 14 Piracy and armed robbery against ships
- 15 Unsafe mixed migration by sea
- 16 Implementation of instruments and related matters
- 17 Relations with other organizations
- 18 Application of the Committee's Guidelines
- 19 Work programme
- 20 Election of Chairman and Vice-Chairman for 2017
- 21 Any other business
- 22 Consideration of the report of the Committee on its ninety-seventh session

**Notes:**

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.4):

- .1 documents should be received by the Secretariat as follows<sup>1</sup>:
  - .1 documents containing proposals for new and unplanned outputs, by **19 August 2016 (13-week deadline)**;
  - .2 documents (including information documents) containing more than six pages of text (bulky documents<sup>2</sup>), by **19 August 2016 (13-week deadline)**;
  - .3 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **16 September 2016 (nine-week deadline)**; and
  - .4 documents (four pages or less) commenting on those referred to in subparagraphs .1 to .3 above, by **30 September 2016 (seven-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 6.12.5 of the Guidelines;

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<sup>1</sup> Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned Guidelines, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

<sup>2</sup> In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of the Committees' Guidelines are to be applied.

- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible and:
- .1 all documents should include a brief summary prepared in accordance with the Guidelines;
  - .2 substantive documents should conclude with a summary of the action the Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
- font: Arial;
  - font size: 11;
  - justification: full;
  - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address: [info@imo.org](mailto:info@imo.org).

2 The MSC has recommended that the provisions of the above Guidelines, which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations, should be strictly observed.

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