

SUB-COMMITTEE ON POLLUTION
PREVENTION AND RESPONSE
4th session
Agenda item 1

PPR 4/1/Rev.1
9 November 2016
Original: ENGLISH

PROVISIONAL AGENDA

**for the fourth session of the Sub-Committee to be held at IMO Headquarters,
4 Albert Embankment, London, SE1 7SR,
from Monday, 16 to Friday, 20 January 2017
(Session commences at 9.30 a.m. on Monday, 16 January 2017)**

- Opening of the session
- 1 Adoption of the agenda
 - 2 Decisions of other IMO bodies
 - 3 Safety and pollution hazards of chemicals and preparation of consequential amendments to the IBC Code (7.2.2.1)
 - 4 Review of MARPOL Annex II requirements that have an impact on cargo residues and tank washings of high viscosity and persistent floating products (7.2.2.3)
 - 5 Code for the transport and handling of limited amounts of hazardous and noxious liquid substances in bulk on offshore support vessels (7.1.2.3)
 - 6 Revised guidance on ballast water sampling and analysis (2.0.1.2)
 - 7 Review of the guidelines for approval of ballast water management systems (G8) (7.1.2.1)
 - 8 Production of a manual entitled "Ballast Water Management – How to do it" (7.1.2.5)
 - 9 Consideration of the impact on the Arctic of emissions of Black Carbon from international shipping (7.3.2.2)
 - 10 Standards for shipboard gasification of waste systems and associated amendments to regulation 16 of MARPOL Annex VI (7.3.1.2)
 - 11 Guidelines for the discharge of exhaust gas recirculation bleed-off water (7.3.1.9)
 - 12 Improved and new technologies approved for ballast water management systems and reduction of atmospheric pollution (13.0.3.1)

- 13 Updated IMO Dispersant Guidelines (Part IV) (7.1.2.8)
- 14 Updated OPRC Model training courses (7.2.3.2)
- 15 Unified interpretation to provisions of IMO environment-related Conventions (1.1.2.3)
- 16 Use of electronic record books (8.0.3.1)
- 17 Revision of the 2011 SCR Guidelines (7.3.1.11)
- 18 Biennial agenda and provisional agenda for PPR 5
- 19 Election of Chair and Vice-Chair for 2018
- 20 Any other business
- 21 Report to the Marine Environment Protection Committee

Notes:

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.4):

- .1 documents should be received by the Secretariat as follows¹:
 - .1 documents (including information documents submitted in hard copy only) containing more than six pages of text (bulky documents), by **Friday, 14 October 2016**;
 - .2 non-bulky documents including information documents (six pages or fewer) and bulky information documents submitted in electronic format, by **Friday, 11 November 2016**; and
 - .3 documents commenting on those referred to in subparagraphs .1 and .2 above containing four pages or less, by **Friday, 25 November 2016** (see also paragraph 6.12.5 of the Guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing, and be as concise as possible, and:
 - .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Guidelines;

¹ In the case of:

- .1 documents exceeding the number of pages specified, the provisions of paragraph 6.12.1 of the Committees' Guidelines will apply; and
- .2 documents other than information documents and reports from sub-committees, working, drafting, correspondence, other reporting groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned Guidelines, these will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g. English).

- .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
- .3 information documents should conclude with a summary of the information contained therein;
- .3 the following word-processing format should be observed in order to standardize the presentation of documents:
 - font: Arial;
 - font size: 11;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

2 To facilitate the processing of documents, they should be sent via email in Microsoft Word to IMO's email address: ppr@imo.org.

3 The Committees' Guidelines, inter alia, request the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
