

SUB-COMMITTEE ON SHIP SYSTEMS AND  
EQUIPMENT  
2nd session  
Agenda item 1

SSE 2/1  
25 July 2014  
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### PROVISIONAL AGENDA

**for the second session of the Sub-Committee to be held at IMO Headquarters,  
4 Albert Embankment, London, SE1 7SR,  
from Monday, 23 to Friday, 27 March 2015**

**(Session commences at 9.30 a.m. on Monday, 23 March 2015)**

- Opening of the session
- 1 Adoption of the agenda
  - 2 Decisions of other IMO bodies
  - 3 Smoke control and ventilation (5.2.1.8)
  - 4 Amendments to SOLAS regulation II-2/20 and associated guidance on air quality management for ventilation of closed vehicle spaces, closed ro-ro and special category spaces (5.2.1.14)
  - 5 Development of life safety performance criteria for alternative design and arrangements for fire safety (MSC/Circ.1002) (5.1.1.4)
  - 6 New framework of requirements for life-saving appliances (5.1.2.1)
  - 7 Safety objectives and functional requirements of the Guidelines on alternative design and arrangements for SOLAS chapters II-1 and III (5.2.1.10)
  - 8 Measures for onboard lifting appliances and winches (5.2.1.22)
  - 9 Considerations related to the double sheathed low-pressure fuel pipes for fuel injection systems in engines on crude oil tankers (5.2.1.7)
  - 10 Amendments to the requirements for foam-type fire-extinguishers in SOLAS regulation II-2/10.5 (5.2.1.28)
  - 11 Unified interpretation of provisions of IMO safety, security, and environment-related conventions (1.1.2.3)
  - 12 Review the MODU Code, LSA Code and MSC.1/Circ.1206/Rev.1 (5.2.1.32)

- 13 Amendments to the Guidelines for vessels with dynamic positioning (DP) systems (MSC/Circ.645) (5.2.1.33)
- 14 Biennial agenda and provisional agenda for SSE 3
- 15 Election of Chairman and Vice-Chairman for 2016
- 16 Any other business
- 17 Report to the Maritime Safety Committee

**Notes:**

1 In accordance with the *Guidelines on the organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.4/Rev.2):

- .1 documents should be received by the Secretariat as follows<sup>1</sup>:
  - .1 bulky documents<sup>2</sup> (those containing more than six pages) by **Friday, 19 December 2014**;
  - .2 non-bulky documents (those containing six pages or fewer) and also bulky information documents by **Friday, 16 January 2015**; and
  - .3 documents commenting on those referred to in subparagraphs .1 and .2 above and containing four pages or fewer, by **Friday, 30 January 2015** (see also paragraph 6.12.5 of the Guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible, and:
  - .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Guidelines;
  - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information they contain; and

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<sup>1</sup> Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned Guidelines, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

<sup>2</sup> In the case of documents containing more than 50 pages, the provisions of paragraph 6.12.1 of the Committees' Guidelines are to be applied.

.3 the following word-processing format should be observed in order to standardize presentation:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate processing, documents should be submitted in Microsoft Word, preferably by email to **sse@imo.org**.

2 The MSC has recommended that the sub-committees should strictly observe the provisions of the above-mentioned Guidelines which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.

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