

SUB-COMMITTEE ON SHIP SYSTEMS AND  
EQUIPMENT  
5th session  
Agenda item 1

SSE 5/1  
31 July 2017  
Original: ENGLISH

**PROVISIONAL AGENDA**

**for the fifth session of the Sub-Committee to be held at IMO Headquarters,  
4 Albert Embankment, London, SE1 7SR,  
from Monday, 12 March to Friday, 16 March 2018**

**(Session commences at 9.30 a.m. on Monday, 12 March 2018)**

- Opening of the session
- 1 Adoption of the agenda
  - 2 Decisions of other IMO bodies
  - 3 Safety objectives and functional requirements of the Guidelines on alternative design and arrangements for SOLAS chapters II-1 and III (5.2.1.10)
  - 4 Develop new requirements for ventilation of survival crafts (5.1.2.5)
  - 5 Uniform implementation of paragraph 6.1.1.3 of the LSA Code (5.2.1.28)
  - 6 Consequential work related to the new Code for ships operating in polar waters (5.2.1.15)
  - 7 Review SOLAS chapter II-2 and associated codes to minimize the incidence and consequences of fires on ro-ro spaces and special category spaces of new and existing ro-ro passenger ships (5.2.1.29)
  - 8 Amendments to the FSS Code for CO<sub>2</sub> pipelines in under-deck passageways (5.2.1.27)
  - 9 Amendments to MSC.1/Circ.1315<sup>1</sup>
  - 10 Requirements for onboard lifting appliances and anchor handling winches (5.2.1.22)
  - 11 Revised SOLAS regulations II 1/13 and II-1/13-1 and other related regulations for new ships (5.2.1.5)

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<sup>1</sup> Output numbers to be decided by the Council and Assembly in due course.

- 12 Unified interpretation of provisions of IMO safety, security, and environment-related conventions (1.1.2.3)
- 13 Development of guidelines for cold ironing of ships and of amendments to SOLAS chapters II-1 and II-2, if necessary<sup>2</sup>
- 14 Biennial status report and provisional agenda for SSE 6
- 15 Election of Chair and Vice-Chair for 2019
- 16 Any other business
- 17 Report to the Maritime Safety Committee

**Notes:**

1 In accordance with the document on *Organization and method of work of the Maritime Safety Committee and the Marine Environment Protection Committee and their subsidiary bodies* (MSC-MEPC.1/Circ.5):

- .1 documents should be received by the Secretariat as follows<sup>3</sup>:
  - .1 bulky documents<sup>4</sup> (those containing more than six pages) by **Friday, 8 December 2017**;
  - .2 non-bulky documents (those containing six pages or fewer) and also bulky information documents by **Friday, 5 January 2018**; and
  - .3 documents commenting on those referred to in subparagraphs .1 and .2 above and containing four pages or fewer, by **Friday, 19 January 2018** (see also paragraph 6.12.5 of the Organization and method of work);
- .2 for reasons of economy, documents should be submitted in single spacing and be as concise as possible, and:
  - .1 all documents should include a brief summary prepared in accordance with section 6 of the above-mentioned Organization and method of work;
  - .2 substantive documents should conclude with a summary of the action that the Sub-Committee is invited to take; and
  - .3 information documents should conclude with a summary of the information they contain; and

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<sup>2</sup> Output numbers to be decided by the Council and Assembly in due course.

<sup>3</sup> Documents other than information documents and reports from sub-committees, working, drafting, correspondence and other working groups and the Secretariat, which contain more than 20 pages, in line with paragraph 6.11 of the above-mentioned Organization and method of work, will not be translated in their entirety. Such documents should include, for translation purposes, a summary not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (i.e. English).

<sup>4</sup> In case of documents contain more than 50 pages, the provisions of paragraph 6.12.1 of the Committees' Organization and method of work are to be applied.

.3 the following word-processing format should be observed in order to standardize presentation:

- font: Arial;
- font size: 11;
- justification: full;
- margins: 2 cm top, 2.5 cm bottom, left and right.

A template is available on the IMODOCS website for use in the preparation of documents.

To facilitate processing, documents should be submitted in Microsoft Word, preferably by email to: [sse@imo.org](mailto:sse@imo.org). It should be noted that the file size limit for the IMO email system is set at 10 Mbytes. If submitters do not receive an acknowledgement receipt by the Secretariat within five working days, they should contact the Secretary of the Sub-Committee without delay.

2 The Maritime Safety Committee has recommended that the sub-committees should strictly observe the provisions of the above-mentioned Organization and method of work which, inter alia, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Member States or delegations.

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